

**TOWN OF CARROLLTON**  
**MONTHLY MEETING**  
**February 18, 2020 4:30PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Supervisor Bob Rinfrette, Councilman Jay Little, Councilman James Rounsville, Councilman Ralph Bottone, Councilman Dan Newbury, Town Clerk Julie Carlson, W/S/Maintenance Ricky Dixon. Book Keeper Keli Rounsville. Not Present: CEO Lance Jobe, Hwy Superintendent Mike Fox.

**Guests:** Raptors Football -Little.

Supervisor Rinfrette called the Meeting to order at 4:30PM directly followed by the Pledge of Allegiance.

**Motion** made by Councilman Bottone, seconded by Councilman Little to accept January Monthly Minutes as written. All voting yes, Motion carried.

**Motion** made by Councilman Bottone, seconded by Councilman Newbury to pay bills presented. All voting yes, Motion carried.

<b>2019 Bills Presented</b>	<b>2020 Bills Presented</b>
• General \$27,677.15 v#308-311	\$30,542.31 v#16-43
• Highway \$ 504.66 v#151	\$50,657.29 v#2-20
• Sewer 1 \$ 101.87 v#118	\$ 3,036.38 v#1-4
• Sewer 2 \$ 2,858.31 v #118-120	\$ 5,567.98 v#4-14
• Water \$ -0-	\$ 5,628.53 v#5-12
• Capital \$ -0-	-0-
<b>Total \$31,445.34</b>	<b>\$95,432.49</b>

\$ 147.00 Town Clerk's Acct-January Sales  
18,005.00 Justice Michael Soper-Fines Collected for January  
5,931.00 Justice Joseph Crowley-Fines Collected for January  
4,017.00 Rents collected for Complex & garage  
200,000.00 Julie Carlson, Tax Collector partial pymt. Hwy Budget 2020  
**\$228,100.00 Total**

**Monthly Reports:** The Town Clerk, Town Justices, Dog Control, Hwy Report and Supervisor Report were all provided and reviewed.

Town Resident-James Strauch of Main Street interested in putting in a auto repair shop located at his residence at the corner of Main Street and Tannery Street. Councilman Bottone informed the Board he and Mr. Strauch met with CEO/Zoning Officer Lance Jobe to discuss the process of a zoning variance. Clerk Carlson said advised he needs to complete a Special Zoning Variance application and provide payment for the process to start. Then the process begins which also includes letters going out to all residents within so many feet of the area intended to be used for the business, and a Public Hearing will be held. Mr. Strauch was meeting with the Planning Board/Zoning Board to discuss his intentions.

**Dog Control Report:** Councilman Bottone reported a Court Appearance ticket had been issued to a North Street resident for unlicensed dog and failure to follow local laws pertaining to leashing laws. The ticket was issued by certified mailing and regular mailing. The certified was returned for no pick up by customer. Bottone stated he needed to speak to the Court Clerk to see the next step to follow.

**Raptor Football:** Representatives of the Team requested to rent the Football Field for the third consecutive year.

**Motion** made by Councilman Bottone, seconded by Councilman Rounsville to allow Raptor Football to use the Football Field for 12 weeks at \$350.00. The team provides their own outdoor porta john and will maintain the field as used, and clean up all trash. All voting yes, Motion carried.

**Planning Board:** Chairman Robert Wood addressed the Board the need for Planning Board Members. They are looking to fill 3 positions. 1 full term and to 2 positions are to fulfill terms in process. He provided details of the 4-hour trainings that are required per year by each member. He stated he has posted a flyer in the local post office and Town Complex, as well as the website for the Town.

Councilman Bottone questioned Mr. Wood what if there are not enough members for the Planning/ Zoning Board to take care of any Zoning Issues. Mr. Wood stated the Town Board would act as the Zoning.

**Ricky Dixon-CWO/Sewer Maintenance:** Reported to the Board that the generators are now repaired. 3 water lines were hit by the gas company project but are repaired now. He reported that Mike Soper's rental property had the water shut off, but still has a live line and they can't locate it, and there aren't any records on it. He is looking further into this situation.

Councilman Bottone explained to the Board his recent sewer line problem at his residence on Main Street. He is requesting the sewer line be checked on Main Street. He informed the Board of Pipe Eye questioning how long it has been since the sewer line had been flushed out. Councilman Bottone informed them never. Councilman Bottone then questioned having the Fire Dept. run water to flush them out. Ricky stated he didn't feel the problem was on the Town's end. Discussion of how Councilman Bottone's sewer line runs and Ricky suggested he still has the sewer machine if he wants to try that. Bottone said he will keep an eye on it.

Ricky provided the quote requested by the Board for a trade in on the 2017 John Deere tractor w/backhoe being the backhoe isn't really used, and Jerry needs a mower for the complex. The quote was declined and Board agreed to shop for an inexpensive mower.

**Complex Maintenance:** Jerry Peterson will be taking some personal time off in March. The Board stated to advertise a groundskeeper position part-time temporary at 20 hours per week.

**Rentals:** Clerk Carlson provided Rooms rented to date, and reported that Something Nu Occupant is behind in rent by several months. Councilman Bottone said he would call the tenant and tell him to empty the room effective immediately. The Board advised to send certified letter to tenant to collect on rent owed to date.

**Former Municipal Building:** Councilman Newbury asked the Board about doing a walk through to investigate the condition of the building. The Board discussed the roof. Councilman Newbury was appointed to call and get quotes.

**Correspondence:** Cattaraugus County Health Department- 2020 aerial mosquito spraying.

**Resolution made** by Councilman Bottone, seconded by Councilman Newbury to contract with Cattaraugus County Health Department to aerial mosquito spray for 2020. All voting yes, Motion carried.

**Resolution** made by Councilman Little, seconded by Councilman Newbury to authorize the agreement for the Expenditure of Highway Moneys pursuant to the provisions of Section 284 of the Highway Law. Resolution AYES: Supervisor Rinfrette, Councilmen: Bottone, Little Newbury, Rounsville.

NOES: N/A. Absent: All Present. All voting yes, Resolution adopted.

**Soccer:** The Soccer Board put in a request to purchase trophy's online from Crown Awards. The price quoted was a big savings over the previous years. They were requesting payment up front. The Board agreed to pay in advance.

Austin Locksmithing & Security inquired to update the authorization to purchase additional keys to cut keys and locks of specific assigned codes. The Board appointed Supervisor Robert Rinfrette, Councilman Danny Newbury, Clerk Julie Carlson, and W/S Maintenance Ricky Dixon.

**WWTP UV Disinfection System:** MDA Consulting Engineers submitted a proposal and provided details of each task necessary to complete the project. The cost proposal includes: **Task 1**-Site Investigation and Survey, **Task 2**-Design Phase, **Task 3**- Bidding Phase, **Task 4**- General Services, **Task 5**-Construction Observation, **Task 6**-Additional Engineering, **Task 7**-Final Certification. Total Lump Sum Fee: \$24,950.00

**Resolution** made by Councilman Little, seconded by Councilman Rounsville to accept the proposal by MDA Consulting Engineers, PLLC for the WWTP UV Disinfection System Project. Permission granted for Supervisor Rinfrette to execute the Agreement.

AYES: Supervisor Rinfrette, Councilmen: Bottone, Little Newbury, Rounsville.

NOES: N/A. Absent: All Present. All voting yes, Resolution adopted.

**Resolution** made by Councilman Rounsville, seconded by Councilman Newbury that Hodgson Russ LLP is hereby appointed Bond Counsel for acquisition and capital projects (including the 2020 sewer system capital improvement project aka WWTP UV Disinfection System Project) pursuant to the terms set forth in the engagement letter presented to the Town of Carrollton Board on February 18, 2020. Permission granted for Supervisor Rinfrette to execute the agreement; AYES: Supervisor Rinfrette, Councilmen: Bottone, Little, Newbury, Rounsville. NOES: N/A. Absent: All Present. All Voting yes, Resolution passed.

**Resolution** made by Councilman Rounsville, seconded by Councilman Newbury to call a Public Hearing to be held on March 17, 2020 at 4:00PM for the matter of Joint Increase and Improvement of Facilities of the Town of Carrollton Limestone Sewer District and Sewer District No. 1 in the Town of Carrollton, County of Cattaraugus, New York, pursuant to Town Law, created the Town of Carrollton Limestone Sewer District and Sewer District No. 1 AYES: Supervisor Rinfrette, Councilmen: Bottone, Little, Newbury, Rounsville. NOES: N/A. Absent: All Present. All Voting yes, Resolution passed.

**New Business:**

**Water/Sewer District 2:** Town Clerk Carlson questioned the process of knowing how to bill owners for rental units within the same building. Discussion of each rental in the District and the action the Board ordered for more than one unit per building.

**Motion** made by Councilman Little, seconded by Councilman Newbury to adjourn the Meeting at 7:00PM. All voting yes, Motion carried.

**Respectfully Submitted,**

**Julie Carlson-Town Clerk**