

TOWN OF CARROLLTON

MONTHLY MEETING

May 15, 2018 4:00PM

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor James Stoddard, Councilman James Rounsville, Councilman Ralph Bottone Councilman Jay Little, Town Clerk Julie Carlson, Hwy Superintendent Mike Fox, Bookkeeper Mary Rhodes, John Helgager CEO, W/S/Maintenance Rick Dixon, Water/Sewer/Rental Clerk Rosemary Fowler.

Not Present: Councilman Brian Jacoby.

Supervisor Stoddard called the Meeting to order at 4:00pm.

Motion made by Councilman Rounsville, seconded by Councilman Little to accept Minutes for April Monthly Meeting and Special Meeting. All voting yes, Motion carried.

Motion made by Councilman Little, Seconded by Councilman Rounsville to pay bills presented holding out Highway Department V# 57 and 58. Hwy Superintendent Mike Fox will discuss with the companies in question the amounts billed being over the quote presented previously. All voting yes, Motion carried.

2018 Bills presented

- General \$45,277.39 v#101-123
- Highway \$ 11,299.60 v#47-60 voiding 57 & 58
- Sewer 1 \$ 121.18 v#7
- Sewer 2 \$ 1,726.96 v #36-47
- Water \$ 1,966.36 v#37-50
- Capital \$ 7,040.24 v#7-10

Total \$67,431.73

Checks Received:

- \$ 484.38 Town Clerk's Acct-April
- 12,465.00 Justice Michael Soper-Fines Collected for April
- 4,204.00 Justice Joseph Crowley-Fines Collected for April
- 1,550.00 Cemetery Income 4/24/18, 05/02/2018
- 328.45 Catt. County Reimbursement of Grant for Planning Board 2017.
- 3,443.00 Rents collected for Complex & garage
- 53.88 Cintas Corp. credit due for overpayment

Total \$22,474.83

Correspondence:

- 1) Invite to Visioning Workshop from Kate O'Stricker in Ellicottville on 6/4/2018 9am-4pm. All Board Members declined invite.
- 2) Free Workshop-Sustainable Management of Small Water Systems in Ellicottville on 6/26/18 9am-4pm. The Board Agreed for Rick Dixon to attend if his schedule is free.
- 3) Perma Program Requirement for Town to name a Safety Coordinator and Safety Committee for Risk Mgmt. Hwy Superintendent Mike Fox stated he holds a safety meeting with the Hwy Department Regularly. The Board advised documentation.
- 4) CHIPS – letter stating funding for fiscal year 2018-2019.
Supervisor Stoddard addressed Hwy Superintendent Fox on some of the work that is going to be done.
- 5) NYS Comptroller-Report of Examination of Justice Court Operations May 2018, Response to Comptroller and Comptroller advisement to Board of their responsibilities, and Justice responsibilities.
The Board stated they will set up a yearly audit of the Court's Books and records and document as completed.

Guest: David Feely-The Cow Palace Location. Mr. Feely provided a detailed report on what his intentions are for opening a Bar/Restaurant while submitting a written request to apply for a NYS Liquor License. He requested expediting it.

Motion made by Councilman Bottone, seconded by Councilman Little to grant the request to waive the 30-day waiting period to apply for a Liquor License. All voting yes, Motion carried.

Monthly Reports: The Town Clerk, Water/Sewer/Rental Clerk, Town Justices and CEO Reports were reviewed.

Water/Sewer/Rental Clerk-Rosemary Fowler -report reviewed. **Sewer 1-** as of 5/14/18 \$17,917 has been collected of \$49,610 payments due for year. **Water/Sewer 2-** nothing to report. **Rentals/Building-** Still waiting on back rent from 2 tenants, and a lease still has not been completed and returned for Room 106. YMCA interested in renting out room monthly meetings. Board approved rental amount per hour. Still have possible tenant showing interest in leasing the Old Municipal Building. The Board directed Rose to contact the possible tenant with the lease agreement and requirements as per Board review. The Board also stated to inform him that the Garage side isn't available, that it is occupied right now, and the tenant has shown no indication that she is leaving. The Board said all utilities will have to go into his name. Concern was shown that the garage tenant has electric/gas in garage. Garage tenant already said she doesn't turn heat up and doesn't use electric. This issue will also need to be addressed between the two tenants.

CEO & Building Inspector John Helgager-Reported to the Board his Open Files. Stated that Hillside Property Owner has been contacted, his extension is past and still has not completed the demo. He has until the end of May, and there will be no more extensions. Paton Drive complaint has been addressed. He contacted the company that owns it, they are removing the trash and will be having lawn care every 2 weeks. Raymond Drive complaint-The owner will not pick up the certified and did not show up for court. It is now up to the Judge to take the next step.

Mike Fox Highway Superintendent read his report he distributed to the Board. Supervisor Stoddard inquired about the '05 International. He said it is a bit rusted, but parts have been replaced and his plan is to replace it when the '14 is paid off. Plans of road work to be completed were discussed.

Open Forum:

WWTP Project Update:

Ben Slotman of MDA updated the Board on where the Project stands in Contract No. 1- Sludge Removal and Bank Rehabilitation. The Change Order #3 was accepted, completed and delivered as April 24th, 2018 Special Meeting. Contract No. 2-The Bid was awarded to H&K Services on April 24th, 2018 at a Special Meeting. A preconstruction meeting is scheduled Thursday, May 17th with the H & K Services at the Sewer Plant.

Resolution No. 5 -2018 Title: WWTP- Project Execute agreements and authorization the Town Supervisor to sign agreements and notice to proceed with H& K Services. Moved by Councilman Jay Little, seconded by Councilman James Rounsville. The Resolution gives Supervisor Stoddard permission to sign all papers pertaining to the WWTP Project in Contract No. #2 -WWTP and Pump Station Improvements. All voting yes, Motion carried.

New Business:

Brian Little-Bradford Raptors Youth Football Organization approached the Board requesting to use the football field behind the Municipal Complex beginning in July. Daily Practices and 3-4 games would be held here. Questions and answers were traded amongst them.

Motion made by Councilman Rounsville, seconded by Councilman Bottone to allow the Bradford Raptors Youth Football Organization to use the Municipal Complex Football Field for the 2018 season, with insurance coverage provided. All voting yes, Motion carried.

Old Business:

Motion made by Supervisor Stoddard to enter Executive Session to discuss personal tenant issues seconded by Councilman Bottone. All voting yes, Motion carried.

Motion made by Councilman Bottone, seconded by Councilman Rounsville to exit Executive Session. All voting yes, Motion carried.

Supervisor's Monthly Report: Supervisor Stoddard reviewed the monthly financial report with the Board.

Motion made by Councilman Bottone, seconded by Councilman Rounsville to adjourn the Meeting at 6:25PM. All voting yes, Motion carried.

The next scheduled Monthly Meeting is on June 19, 2018.

Respectfully Submitted,

Julie Carlson-Town Clerk