

TOWN OF CARROLLTON
MONTHLY MEETING
September 17th, 2019 5:30PM

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor Ralph Bottone, Councilman James Rounsville, Councilman Jay Little, Councilman David Frederick, Town Clerk Julie Carlson, CEO John Helgager, Hwy Superintendent Mike Fox.

Not Present: Councilman Brian Jacoby, Rick Dixon Water/Sewer/Maintenance, Book Keeper Ivy Spry.

Guests: Town Residents: T. Robinson, B. Rinfrette. Dan Newbury (Planning Board Member).

Town Attorney: Michael Shane, and B. Parker-Legislature Candidate -District #6.

Supervisor Bottone called the Meeting to order at 5:30PM, followed by the Pledge of Allegiance.

Motion made by Councilman Rounsville, seconded by Councilman Little to pay bills presented. All voting yes, Motion carried.

2019 Bills Presented

- Capital \$21,733.70 v#8-9
- General \$33,029.83 v#202-219
- Highway \$59,990.43 v#88-100
- Sewer 1 \$ 64.10 v#11
- Sewer 2 \$ 2,105.15 v#72-79
- Water \$ 1,184.05 v#65-70
- Total \$112,225.78**

Checks Received:

- \$ 561.19 Town Clerk's Acct-August Sales
- 16,287.00 Justice Michael Soper-Fines Collected for August
- 15,494.00 Justice Joseph Crowley-Fines Collected for August
- 1,800.00 Rents collected for Complex & garage
- 1,530.00 Atlantic Broadband franchise fees (jan-june-2019)
- \$35,672.19 Total**

Motion made by Councilman Rounsville, seconded by Councilman Frederick to accept August Meeting Minutes as written. All voting yes, Motion carried.

Monthly Reports: The Town Clerk, Town Justices, Supervisor, Rentals, Highway and Code Enforcement Reports were distributed and reviewed.

Hwy Superintendent: Mike Fox went over his monthly report. The Board asked Mike about the bolts on the valves, and Mike stated that is Ricky Dixon's department, but he is willing to drop what he doing to help Ricky out when he is ready.

John Helgager-Code Enforcement- Tyler Robinson informed the Board he had filed a formal complaint 1 year ago on 573 Paton Drive. He is back again to file another complaint. He stated it has been 1 year, there are tarps on roof, burning outside of junk, junk around home front and back. John Helgager said he will issue a new Order of Remedy, John said to get pictures and come back. Mr. Robinson showed several pictures as proof. Helgager said to call DEC when the burning is going on, and they will come right up. Helgager explained the process, of Order of Remedy, and court procedures. He said he will talk to the Judges to come back and explain where this case stands originally. The Board requested to have them here on Oct. 1st mtg at 5:30PM.

John also reminded the Board to pay ½ of costs for him to attend the State mandated continuing education program, hosted by the Western Southern Tier Building Officials which was held on Sept. 9-11 in Mayville, NY. Village of Allegany is paid \$137.50, so Carrollton would pay \$137.50. John requested the payment be made to him, he paid it himself. The Board told him to put in a voucher.

Rentals: Ivy Spry left a detailed rental income report for the Board to review. The Board questioned if Parts R' Us provided the insurance requested, and if the back rents had been agreed upon. Councilman Frederick stated he would follow up with Ivy to see where everything stands.

Supervisor Bottone updated the Board on the Complex being for sale. He stated he and Councilman Frederick walked through the complex with a person of interest in buying. He owns an old school building in Jamestown, and may be interested in revamping this building for senior citizen living. The realtor called him today and said this person would like to know about putting \$40,000.00 down as a down payment and then pay on it. The Board had more questions before making any kind of a deal. Bottone is to call the realtor on Wednesday and get more details.

Winter Soccer Season 2020: Supervisor Bottone addressed the Board about charging an admission fee per person for this year. This admission fee would go towards the building expenses during the season. To help cover maintenance daily from practices, games, supplies, snow removal, salt purchases. The Board set a price of \$2.00 per person-adults. The Board said they will discuss this with the Soccer Board if they have questions when they come to the Board Meeting to address the new season. Information will be relayed to Councilman Jacoby who is the Liaison for Soccer this year.

Planning Board/Zoning Board: John Helgager brought to the Board a Special Use Permit application for Church Street Property owner requesting to make his property temporarily residential as it is zoned commercial at this time. He has plans to do renovations; it was approved for one year upon recommendation of the Planning Board. The Board agreed to have the Planning/Zoning Board continue the process by setting up their Public Hearing within the permitted time frame.

Trunk or Treat: Stephanie Parsons and Sandy Tully requested permission to use the front circle of the Municipal Complex to organize a Trunk or Treat for the community on Halloween from approximately 5PM -8PM. They will be at the event to ensure it runs properly. The Board gave authorization for the event.

Assessor Position: The position is a 5-year term is due to be filled by September 30th, 2019. Councilman Frederick stated he talked to Sue Putt, and she is interested at this time to continue on.

Motion made by Councilman Frederick, seconded by Councilman Little to reappoint Suzanne Putt as the Town Assessor for a 5-year term. Beginning October 1st, 2019. All voting yes, Motion carried.

Budget Work Sessions: The first work session will be on October 1st at 4PM

New Business:

1) Councilman Frederick asked the Board about updating the sign for the Town of Carrollton Complex Rentals on Rte. 219. Bottone stated it needed to include wording of free internet, heat and electric. The Board agreed to get more information. Councilman Frederick will make contact with Jim Stoddard and get prices and wording to bring back to the Board.

2)The Old Municipal Building. Frederick asked about having the building repairs estimated. He thought it had been discussed before but nothing has come of it. The Board agreed to make contact with 2 contractors locally just to get an idea. Frederick said he will contact Torrey and Stoddard.

3) Job Descriptions-Councilman Frederick stated he would like to work on getting job descriptions completed so everybody knew where and what they are supposed to be doing and hours worked. The Board all agreed to work on them immediately.

4)Planning Board Members: Councilman Frederick asked Dan Newbury-PB Member if he could inquire about adding more positions to the Board. Dan stated he would talk to the Chairman-Bob Wood and see if it is possible.

Old Business:

1) Supervisor Bottone stated he does not feel it is right to charge water/sewer customers full rates when they have a vacant or seasonal property. He understands water to be charged, but not sewer. Councilman Little stated he is staying with what they implemented on January 1st, 2019. Councilman Frederick stated there are operating and expenses to be looking at. Supervisor Bottone said he doesn't think it's fair. Councilman Little expressed to Bottone that this can't be decided to be better for personal reasons. Bottone stated he isn't wanting it for himself.

Supervisor Bottone questioned the Attorney Michael Shane. Shane stated it is customary to not pay if nobody is there, then no charges using electric and gas as an example of billing. This was discussed with different options and ways to find out usage. The Board threw in the idea of inventorying of usage of individual houses.

Motion made by Councilman Bottone, seconded by Councilman Frederick to go into Executive Session with Attorney Michael Shane to discuss Oil Cases currently in court and to review Personnel Issues and implement Job Descriptions of Town Employees All voting yes, Motion carried.

Motion made by Councilman Little, seconded by Councilman Frederick to adjourn Executive Session. All voting yes, Motion carried.

Job Descriptions were completed for the following employees-Ivy Spry, Ricky Dixon and Jerry Peterson and to be typed up by the Town Clerk as written and agreed upon by the Board.

Motion made by Councilman Bottone, seconded by Councilman Rounsville to adjourn meeting.

Respectfully Submitted~~ Julie Carlson-Town Clerk