

TOWN OF CARROLLTON
MONTHLY MEETING
January 21, 2020 4:30PM

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor Bob Rinfrette, Councilman Jay Little, Councilman James Rounsville, Councilman Ralph Bottone, Councilman Dan Newbury, Town Clerk Julie Carlson, CEO Lance Jobe, W/S/Maintenance Ricky Dixon, Hwy Superintendent Mike Fox, Bookkeeper Mary Rhodes and Keli Rounsville.

Guests: MDA Ben Slotman, Soccer Board-Ben & Steph Parsons, Samantha Hayes, Michele Kicior.

Supervisor Rinfrette called the Meeting to order at 4:30PM directly followed by the Pledge of Allegiance.

Motion made by Councilman Little, seconded by Councilman Bottone to accept December 2019 Monthly Minutes and January 2020 Organizational Minutes as written. All voting yes, Motion carried.

Motion made by Councilman Newbury, seconded by Councilman Little to pay bills presented. All voting yes, Motion carried.

2019 Bills Presented

- General \$20,902.58 v#298-307
- Highway \$ 7,536.02 v#139-150
- Sewer 1 \$ -0-
- Sewer 2 \$ 5,358.12 v #112-117
- Water \$ 303.35 v#92-96
- Capital \$ -0-

Total \$34,099.84

2020 Bills Presented

- \$19,184.27 v#1-15
- \$24,638.00 v#1
- \$ 1,256.00 v#1
- \$ 1,402.62 v#1-3
- \$ 7,311.18 v#1-4
- 0-

\$28,891.33

Checks Received:

\$ 30.83 Town Clerk's Acct-December Sales
14,314.00 Justice Michael Soper-Fines Collected for December
21,946.00 Justice Joseph Crowley-Fines Collected for December
3,468.00 Rents collected for Complex & garage
625.00 Winter Soccer Sponsorships 2020
142.50 Catt. County Restitution Surcharge
54.81 Metallico Bradford-Hwy Scrap Recycle
16,644.17 Geico-Hwy-Truck Insurance for repairs-supplement
1,726.19 Geico-Hwy-Truck Insurance for repairs-partial loss
8,860.00 Perma-Refund-general fund
306.09 Town of Carrollton Fire Commissioners Fuel Nov & Dec-Hwy Fund
\$67,867.59 Total

Monthly Reports: The Town Clerk, Town Justices, Dog Control, Hwy Report and Supervisor Report were all provided and reviewed.

Correspondence:

Planning Board Member-Colleen Dixon resignation effective immediately due to unable to attend meetings.
3 Positions are now vacant.

Western Steer Redemption Center Business Owner-Derrick Babb addressed the Board about paying 2 Water/Sewer Bills for the Business. He assured the Board he is only one business with only water/sewer line at this time. The other part of the Steer that was originally rented out to Tasta Pizza Express and they paid a separate Water/Sewer Bill.

Motion made by Councilman Newbury, seconded by Councilman Rounsville to charge The Western Steer Redemption Center 1(one) Water/Sewer Bill effective February 2020. All voting yes, Motion carried.

Winter Soccer: Soccer Board Members: Ben & Steph Parsons, Michele Kicior, and Samantha Hayes were present to review with the Town Board Fees for Maintenance, upkeep and supplies of the Municipal Complex were addressed. The Soccer Board agreed to \$1300.00 for Soccer Season to help maintain building, supplies. Councilman Rounsville stated the supplies would be ordered through Building Maintenance Jerry Peterson.

Motion made by Councilman Rounsville, seconded by Councilman Newbury to \$1300.00 of The Soccer Income from Registrations and sponsorships for 2020 will help to cover expenses for the 3 months of gym use, maintenance, utilities and supplies during the months of: January, February, March. All voting yes, Motion carried.

Highway: Superintendent Mike Fox provided the report for December 2019 to the Board. He explained the electrical work by Minich. Councilman Little advised Mike to protect the electrical box. Mike said it is on his agenda to build a cover for it. Little also asked about the tree in creek. Mike said it is on agenda to take care of.

Code Enforcement/Building Inspector: Lance Jobe reported he needs to start the yearly fire inspections of all Business' in the Town of Carrollton. Lance asked the Board about fees.

Motion made by Councilman Bottone, seconded by Councilman Newbury to set a fee of \$20.00 per business for Fire Inspections. All voting yes, Motion carried.

Lance also reminded the Board about their responsibility for the safety of Municipal Grounds and what they are liable for.

WWTP Project Update: Ben Slotman provided a report of the wrap up of the contract work to complete the project.

UV Disinfection Project: The Town was awarded a WQIP Grant for the proposed UV Disinfection Project. He stated that Catherine Rees of RCAP has contacted Supervisor Rinfrette for local funding options. Ben stated that MDA would be interested in presenting a proposal for design services of the UV Disinfection Project and include coordination of the funding for that project. SPDES due date for Construction Documents is May of 2021, with project completion by May 2023.

Ricky Dixon-CWO/Sewer Maintenance: reported he lost a power pump; it was the relay switch. Minich worked on it. He ordered the line locator for water/sewer department that he had approval from the Board to order.

The Board addressed the snow removal procedure for the Municipal Complex. Ricky said he is willing to come in and clear the Complex during Soccer Season.

Ricky advised the Board that the Water Wells need to be serviced. There are 2 wells that need serviced by the Catt. County Health Department and this needs to be put in the Budget for around \$30,000.

Bookkeeper Mary Rhodes and Keli Rounsville informed the Board that the NYS Retirement was a unexpected high cost and they had to take out of the 2020 Budget.

The insurance checks issued for the repairs to the damaged sander truck for Highway Dept. were put into General Fund and be transferred to Highway for repairs as paying them.

Keli requested the Board to state the salary for Ricky Dixon in the minutes, so she has it in her records.

Motion made by Councilman Little, seconded by Supervisor Rinfrette to pay Ricky Dixon an annual salary of \$47,000.00, as budgeted in the adopted 2020 Fiscal Budget taken from Funds accordingly. He is expected to work 40 hrs., anything over is included in the salary. All voting yes, Motion carried.

Keli inquired about her pay rate. The Board asked if she is ready to be on her own. She stated no. They asked how much longer she thinks she will need to have Mary train her. She stated 2-3 months. The Board agreed they should revisit it at the February Meeting. At this time the rates will continue at \$18.97 hourly for Keli Rounsville, and \$25.00 hourly for Mary Rhodes. Money is not budgeted to do differently.

Rentals: Clerk Carlson requested motion to confirm security deposit on room rentals at the cost of room that is rented.

Motion made by Councilman Little, seconded by Councilman Newbury to set a security deposit fee along with first months rent for the monthly room rentals. Security deposit will be the amount of monthly rent. All voting yes, Motion carried.

Motion made by Councilman Little, seconded by Councilman Newbury to continue the Lease Agreements on a Month to Month basis. All voting yes, Motion carried.

New Business:

The Complex:

Motion made by Councilman Rounsville, seconded by Councilman Newbury to renew the agreement for the Sale of the Municipal Complex building with Fenner Realty. All voting yes, Motion Carried.

Complex Maintenance: Jerry Peterson requested permission to contact BJ Muirhead to set up a date to drain boiler in Spring/Summer Months to coordinate with inspection by Hartford Steam Boiler.

Motion made by Councilman Little, seconded by Councilman Newbury to give Jerry Peterson permission to set up appointments for process of Boiler Inspection. All voting yes, Motion carried.

Councilman Newbury addressed the Board about the roof repairs and the recent leaks. The leaks are over Gym and are necessary due to soccer and roller derby use. The other leak is over rental of DOT room. He would like approval to contact Peterson Roofing to complete the repairs needed, estimating around \$3,000.00.

Motion made by Councilman Little, seconded by Supervisor Rinfrette to contact Peterson Roofing to complete work as requested. All voting yes, Motion carried.

Jerry Peterson also requested if mower was budgeted as requested in the 2020 Budget. The Board discussed with Ricky Dixon the equipment and asked him to get quotes and provide at the next meeting.

Old Business:

Councilman Rounsville stated he would check with Jim Stoddard to get an estimate for the cost of a new sign along Rt. 219, behind the former Municipal Building and provide at next Board Meeting.

Motion made by Supervisor Rinfrette, seconded by Councilman Little to adjourn the Meeting at 7:00PM. All voting yes, Motion carried.

Respectfully Submitted,

Julie Carlson-Town Clerk