

**TOWN OF CARROLLTON**  
**MONTHLY MEETING**  
**October 16, 2018 6:00PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Supervisor James Stoddard, Councilman Jay Little, Councilman James Rounsville, Town Clerk Julie Carlson, Book Keeper Mary Rhodes, CEO John Helgager. **Not Present:** Councilman Brian Jacoby, Councilman Ralph Bottone, W/S/Maintenance Rick Dixon, Hwy Superintendent Mike Fox, Water/Sewer Rental Clerk Rosemary Fowler and Town Attorney Eric Firkel.

Supervisor Stoddard called the Meeting to order at 6:00pm followed by the Pledge of Allegiance.

Supervisor Stoddard introduced Jillian Koch to provide insight of what will be accomplished with the Court after Justice Crowley attended the Sept.2018 meeting requesting assistance to Court Clerk Terri Wedge in the backlog of tickets from years past for a set fee of \$1500 for this year. She will assist in updating to DMV and scoffing tickets from years past, that will bring in more income for the Town. She also proposed she could work remotely or come in for \$20.00 per hour starting next year if the Board wanted to keep her on. The Board said that would be up for discussion when the time comes.

She informed the Board that the Court would also benefit from having a higher quality copier/fax/scanner for the Court Clerk, this would cut down the time the Court Clerk takes to complete the ticket/fine process. She advised there may be a grant to help with the cost.

**Motion** made by Councilman Little, seconded by Councilman Rounsville to accept September Minutes as written. All voting yes, Motion carried.

**Motion** made by Councilman Little, seconded by Councilman Rounsville to pay bills presented with exception of Capital Funds. All voting yes, Motion carried.

**2018 Bills presented**

- General \$8,595.56 v#220-243
- Highway \$8,588.85 v#106-118
- Sewer 1 \$ 105.53 v#15
- Sewer 2 \$1,720.44 v #91-100
- Water \$ 1,250.10 v#85-93
- Capital \$172,596.27#18-19 Pending

**Total \$192,856.75**

**Checks Received:**

\$ 1,122.24 Town Clerk's Acct-September  
10,475.00 Justice Michael Soper-Fines Collected for September  
10,555.00 Justice Joseph Crowley-Fines Collected for September  
3,246.00 Rents collected for Complex & garage  
221.93 Fire Commissioners-Fuel Reimbursement-August Usage  
438.71 NY Municipal Insurance Reciprocal (risk management)  
12,485.00 NY Municipal Insurance Reciprocal -overhead door damage at Highway Dept. coverage  
**\$38,543.88 Total**

**Monthly Reports:** The Town Clerk, Water/Sewer/Rental Clerk, Town Justices, Hwy Dept, and CEO Reports were distributed.

**Water/Sewer/Rental Clerk-Rosemary Fowler** -report reviewed. **Sewer 1-** as of 10/11/2018 \$27,839 has been collected of the \$49,610 payments due for year. **Water/Sewer 2-** nothing to report. **Rentals/Building-** Rm 106-Dr. Haag wrote a letter requesting early termination of lease-lease expiration is May 2019. Rm 210-Zurat still

paid the old rental rate. A letter was provided in August with a copy of the lease he renewed and signed with the new rate stated in it. Rm 204-S&B Sound Production is not paying the \$4.50 per sq. foot. Please inform her what to do.

The Board accepted the early lease termination of Dr. Haag's - Rm 106.

Supervisor Stoddard responded to Rose's report that he has talked to both Zurat and S&B and everything is taken care of now. Clerk Carlson asked if Zurat will be getting caught up? Stoddard stated he said he would. The Bradford Football league attended briefly to thank the Town for the use of the Football field and request to store their equipment in the Men's Locker room for the off season. The Board granted permission.

**Code Enforcement John Helgager**-provided his report to the Board. Adding he has had 5 noise complaints ranging from loud parties to events with loud noises well after midnight. Other complaints were pertaining to domestic animals, such as dogs, barking non-stop between midnight to the early morning hours. John informed the Board each time he receives this complaint he informs the complainant that the Town has no Noise Ordinance or Local Law that he is aware of. The report provides the information of complaints. He also reviewed the Non-conforming or Zoned Properties- unregistered vehicles, including Auto repair Business in a Residential Zoned Area. – he advised to the Board that they could enforce privacy fences to be installed around the Parking/Storage area of vehicles being serviced and /or stored. He advised that because of the increased or inherit risk to human occupancy or to the public, at minimum, the fire code separating habitable space (dwelling unit) from non-habitable space (mechanical repairs/services) be complied with. He stated the LUMP of 6/2013 for the Town of Carrollton revised in 12/2016- Sec. 10.6.2, 10.6.3.

Helgager updated the Board on his rental unit Rm 210, he is working on removing the contents.

**WWTP Project Update - MDA Consulting Engineers submitted via email:** advised to approve Supervisor Stoddard to authorize payment on the project payment application No. 1 to H&K Services for \$157,904.69 and payment application #7 JD Northrup Construction for \$14,691.58. Payment applications were not approved, due to Board request for more details from MDA.

**Open Forum:**

Mary Rhodes informed the Board that the Complex has no heat again this year. Supervisor Stoddard will contact Rick Dixon-Building Maintenance for details.

**Old Business:**

Councilman Rounsville will call 3 places to get quotes for heating units at Parts R Us Building.

Town Resident, Wendy Mills requested by email what the Board has decided to do with the request she put in for help to put the cement blocks back in place behind the property on Leonard Run Road. Under advice of our Attorney Eric Firkel, the Board has against providing the service and messing with a protected stream.

**New Business:** The 2019 Tentative Budget was provided by Mary Rhodes and Supervisor Stoddard. The Board made revisions and discussed checking around on non-union employee health insurance rates. The Board set a Special Meeting October 22, 2018 at 6:00PM for a Budget Workshop and update on WWTP information for payment applications #1 and #7.

Mary Rhodes, Book Keeper informally announced her retirement, stated she would finish out the year and provide a formal Retirement date when she has further information.

**Motion** made by Supervisor Stoddard, seconded by Councilman Little to adjourn the Meeting at 8:50PM. All voting yes, Motion carried.

**Respectfully Submitted, Julie Carlson-Town Clerk**