

TOWN OF CARROLLTON

Monthly Meeting

November 24, 2020 5:15PM

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor Bob Rinfrette, Councilman Jay Little, Councilman James Rounsville, Town Clerk Julie Carlson, CEO Lance Jobe, Bookkeeper Keli Rounsville, and Town Attorney Eric Firkel.

Not present: Councilman Ralph Bottone, Councilman Dan Newbury, W/S/Maintenance Ricky Dixon, Hwy Superintendent Mike Fox. Public: Nobody in attendance.

Supervisor Rinfrette opened the November Monthly Meeting directly following the adjournment of the Public Hearing for the 2021 Town of Carrollton Preliminary Budget.

Motion made by Councilman Little, seconded by Councilman Rounsville to accept October Monthly Minutes as written with a correction of Bills paid in October -Highway Dept. October Abstract total was \$17,679.48 changed to \$17,655.63, voucher 114 to Bissett in amount of \$23.85 was previously paid in September 2020. All voting yes, Motion carried.

Motion made by Councilman Rounsville, seconded by Councilman Little to pay bills presented. All voting yes, Motion carried.

2020 Bills Presented

- General \$33,312.76 v#204-227
- Highway \$72,315.70 v#127-142
- Sewer 1 \$ 1,623.01 v#15-16
- Sewer 2 \$ 3,801.62 v#90-104
- Water \$ 3,545.03 v#78-90
- Capital \$84,797.75 v#11-12

Total \$199,395.87

Checks Received 10/21-11/24/2020

- \$ 1,099.48 Town Clerk's Acct-October 2020 Sales
- 6,738.00 Justice Michael Soper-October 2020
- 3,370.00 Justice Joseph Crowley-October 2020
- 2,818.00 Rental Income
- 203.37 Fire Commissioners Fuel-July, Aug, Sept.
- 78,902.48 Catt. County Sales Tax Distribution-3rd Qtr.

Total \$93,131.33

Monthly Reports: The Town Clerk, Judges Reports were reviewed.

Councilman Little questioned the Rental income-Parts R Us is now behind 2 months, soon to be 3 months. J. Babb is also behind in rent. Correspondence has been made with him as to where he stands at this time.

Resolution 2020 – Local Law 1 to Override the 2021 Tax Cap Limit

Whereas, according to the New York State's Property Tax Cap legislation, if a town government decides to adopt a budget with a property tax levy that exceeds the level set by the State, the town government must pass a local law to override that cap, and;

Whereas, adopting said local law is not predictive of the final tax levy but will provide the Carrollton Town Board flexibility to exceed the Property Tax Cap if it is deemed necessary, and to ensure that any State recalculation of the applicable limit will not make the Town inadvertently out of compliance, and;

Resolved, a public hearing will be held before the Carrollton Town Board on December 15th, 2020 at 4:00PM to hear all persons interested in proposed Local Law No. 1 of 2020,

AYES: Town Supervisor Robert Rinfrette, Councilman Jay Little, Councilman James Rounsville.

Not Present: Councilman Dan Newbury, Councilman Ralph Bottone. The foregoing resolution was approved and declared by Supervisor Rinfrette to be duly adopted.

Supervisor Rinfrette requested a Motion to adopt the proposed 2021 Budget for The Town of Carrollton.

Motion made by Councilman Little, seconded by Councilman Rounsville to adopt the proposed Town of Carrollton Budget for fiscal year 2021. All voting yes, motion carried.

Attorney Eric Firkel inquired about using shared services for the Code Enforcement Officer. He has a town interested in trying this out. He will bring more information to the Board if interested and if CEO Lance Jobe is interested. The Board showed interest and CEO Lance Jobe said he would need to have some more information on town inquiring. Firkel said he would gather and coordinate what needed to be done.

Resolution 2020- Establishing A Drug and Alcohol Testing Policy:

Whereas, Town of Carrollton hereby establishes an updated drug and alcohol testing policy for All Employees now therefore be it

Resolved, that the Town of Carrollton Board hereby adopts the Drug and Alcohol Policy attached hereto as Exhibit A. **AYES:** Town Supervisor Robert Rinfrette, Councilman James Rounsville, Councilman Jay Little.

Not Present: Councilman Dan Newbury, Councilman Ralph Bottone. The foregoing resolution was approved and declared by Supervisor Rinfrette to be duly adopted.

(Policy attached to Resolution in Town Office.)

Resolution 2020 -Local Law 2 Repealing and Replacing Local Law 1 of 1987, Establishing a Flood Damage Prevention Plan that Incorporates the Hamlet of Limestone;

Resolved, the Town of Carrollton hereby sets the time and date for a public hearing for the adoption of Local Law 2 of 2020 to be held on the 15th day of December, 2020.

AYES: Town Supervisor Robert Rinfrette, Councilman Jay Little, Councilman James Rounsville. **Not Present:** Councilman Dan Newbury, Councilman Ralph Bottone. The foregoing resolution was approved and declared by Supervisor Rinfrette to be duly adopted.

Resolution 2020-Adjusting Water Rates:

Whereas, it is necessary for the Town to adjust its water rates charged to customers as a result of increased operational expense; and

Whereas, The Town bills residential, commercial and other customers six (6) times per year at a base, unmetered rate;

Resolved, that the Town of Carrollton Board authorizes and directs that each water bill be adjusted to reflect an increase of five dollars (\$5.00) per bill for all residential customers, and eight dollars (\$8.00) per bill for commercial/business customers.

Resolved, that the adjusted water rate will be effective January 1, 2021 and will be billed in the first regularly scheduled water sent out in that calendar year.

The Resolution as stated above is hereby adopted by a majority vote of the Town of Carrollton Town Board at an official meeting held on the 24th of November in the year 2020, **AYES:** Town Supervisor Robert Rinfrette, Councilman Jay Little, Councilman James Rounsville. **NO:** none. **Not Present:** Councilman Dan Newbury, Councilman Ralph Bottone.

The Board discussed the \$20.00 distribution water fee. The Board has decided it is in the best interest of the Water Dept. to apply the fee to all parcels that fall within the Water District. The Board will evaluate this and propose resolution in December Monthly Meeting.

Code Enforcement Officer-Lance Jobe relayed to the Board the Planning Board held their Public Hearing on the Zoning Application for property owner Jody Peterson and his business proposal located along Rt. 219. The Planning Board had no arguments from the Public. The Planning Board then handed over the proposal to the County Planning Board for review, due to the area location. The County Planning Board will review and then give their recommendation to the Town.

WWTP Update-appointed by the Town Board -Lance Jobe updated the Board on the project and noted there was a question on the depth of the concrete. Which he followed up on with MDA Consultants and C.P. Ward.

WWTP UV Disinfection System-WQIP No. C01202GG

Payment request from C.P. Ward for pay period 9/23/2020-10/30/2020 which covers approximately 31% of the UV disinfection system and 50% of the erosion and sedimentation controls. The work completed to date of request includes mobilization to site, perimeter controls, half of total pipe work, and half of the total concrete work.

Motion made by Councilman Jay Little, seconded by Councilman Jim Rounsville to approve payment application no.1 for the amount of \$60,325.00 which includes the 5% retainage to C.P. Ward, Inc. All Voting yes, Motion carried.

Motion made by Councilman Jim Rounsville, seconded by Councilman Jay Little to transfer \$18,370.36 General Fund A2680 (Insurance recoveries) to Highway Item III Machinery 5130.4. All voting yes, Motion carried.

Correspondence:

SPCA Inspection Report: Letter from NYS Agriculture & Markets performed inspection of facility that Town of Carrollton utilizes for Dog Control. Inspection found unsatisfactory reasons which will give 30 days to correct the deficiencies, and reinspect. The deficiencies are common wear and tear from animals as reviewed on the report.

Johnson Controls offered an alarm system contract for the Municipal Complex. The Board stated to set it aside at this time being the building is for sale.

Motion made by Councilman Rounsville, seconded by Councilman Jay Little to enter Executive Session for Personnel and Human Resource Issues with Attorney Eric Firkel. All voting yes, Motion carried.

Motion made by Councilman Little, seconded by Councilman Rounsville to exit Executive Session. All voting yes, Motion carried.

Resolution 2020 –Changes to Health Insurance Benefits for Non-Bargaining Full Time Personnel:

Whereas, it is necessary for the Town of Carrollton to make changes to the spousal eligibility coverage provided due to the increasing costs of healthcare expenses which becomes the taxpayer's expense.

Resolved, Spouses of eligible employees who do not work &/or may be self-employed without coverage are eligible to participate in the group plan.

Resolved, all spouses of eligible employees who are employed but are not offered, or do not have access to health insurance from his or her employer, are eligible for coverage under th Town of Carrollton.

Resolved, All Full Time Town of Carrollton Employees that are eligible for Health Insurance coverage with spouses who have access to medical insurance at his or her place of employment are required to obtain coverage under their employer's group health plan.

Resolved, if at any time during the program year, a spouse's coverage or eligibility changes, it becomes a qualifying event for which they may be added to the Town's group plan at current rates assuming other coverage is not available at such time.

Resolved, these changes will be effective January 1, 2021.

Jim Rounsville, Councilperson

The Resolution as stated above is hereby adopted by a majority vote of the Town of Carrollton Town Board at an official meeting held on the 24th of November in the year 2020 The Ayes are as recorded: AYES: Town Supervisor Robert Rinfrette, Councilman Jay Little, Councilman James Rounsville. NOES: none.
Not Present: Councilman Ralph Bottone, Councilman Dan Newbury.

Motion made by Councilman Little, seconded by Councilman Rounsville to adjourn meeting at 7:00PM. All voting yes, Motion carried.

Respectfully submitted,

Julie Carlson, Town Clerk