

## **Town of Carrolton Planning Board Minutes**

**DATE:** 6-13-23

**TIME:** Called to order 6:10 PM

Roll Call/Sign In:

**ATTENDEES:** Wendy Johnston, Laura Rogers, Ian Clark, Dan Newbury

### **Approval of Previous Months Minutes:**

#### **Old Business:**

1. LUMP Review – Land Use Management Plan status/updates
2. Town Web-site and Zoning ordinances and availability
3. Banner Review – no updates at this time
4. Armstrong availability and progress
5. Training and 28<sup>th</sup> Annual Local Government Conference

#### **New Business:**

- A. Reviewed email requests to Code Enforcer and Town Clerk. Town Clerk provided a list of variances and special use permits but Planning Board will need hard copy details of all open permits with the town for review and confirmation that we are in compliance. Dan Newbury will check in with Town Clerk for these details and advise.
- B. Awaiting response from Code Enforcement Officer with details or a list of points that he and the Town Board feel need reviewing on LUMP that prompted the request LUMP review initially. \* Other than minor spelling and grammar errors, we may need to revise classifications for residential, commercial, and businesses. Otherwise, the PB felt the plan was well written and concise and should be upheld.
- C. Provided new LUMP handouts to newer members. Request from Town Board member, Dan Newbury, to have 5 additional books printed for Town Board members. This will be addressed at a future time.
- D. WJohnston discussed the 28<sup>th</sup> Annual Conference that she attended at Houghton College and provided informative handouts from the event.
- E. JPeterson project seems to be at a standstill. No new information has been shared by Catt. County. JPeterson has not reached out with any updates. DNewbury mentioned it looked like some of the buildings had been removed. It was suggested that the Code Enforcement Officer visit this site along with other permitted sites for validation of permits/licenses that are on record. WJohnston will try and reach Mr. Peterson for an update on the project.

**Meeting Adjourned: 7:40**

**Motioned by: Wendy Johnston, Seconded by: Laura Rogers**

**Minutes Submitted by: Laura Rogers**